

**Minutes of a Meeting of the Mid Sussex District Council Cabinet
Grants Panel held on Thursday, 30th May 2013
from 4.00 p.m. to 4.27 p.m.**

Present: Councillors: Jonathan Ash-Edwards
Pru Moore*
Christopher Snowling

*** Absent**

Also Present (as an appointed substitute): Councillor Norman Webster.

(Tom Clark, Solicitor to the Council presiding over the meeting)

The Solicitor to the Council asked for nominations for Chairman of the Panel

1. ELECTION OF CHAIRMAN

Councillor Ash-Edwards nominated Councillor Christopher Snowling as Chairman of the Panel for 2013/14. This was seconded by Councillor Webster.

RESOLVED

That Councillor Christopher Snowling be appointed Chairman of the Cabinet Grants Panel for 2013/14.

(Councillor Christopher Snowling took the Chair)

2. APPOINTMENT OF VICE-CHAIRMAN

Councillor Snowling proposed that Councillor Jonathan Ash-Edwards be appointed Vice-Chairman of the Panel for 2013/14. This was seconded by Councillor Webster.

RESOLVED

That Councillor Jonathan Ash-Edwards be appointed Vice-Chairman of the Panel for 2013/14.

3. SUBSTITUTES

The Panel noted that, in accordance with Council Procedure Rule 4 – Substitutes at meetings etc., Councillor Webster had replaced Councillor Moore for the duration of the meeting.

4. APOLOGIES

Apologies were received from Councillor Moore.

5. DECLARATIONS OF INTEREST

None.

6. MINUTES

The Minutes of the meeting of the Panel held on 27th February 2013 were approved as a correct record and signed by the Chairman.

7. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL

No representations had been received from any Members of the Council on any application before the Panel.

8. CORPORATE GRANT SCHEMES

The Panel received a report that presented grant applications under the Facility Grants and Small Revenue Grants.

Elaine Clarke, Community Leisure Officer, introduced the Facility Grants and informed the meeting that the application from East Grinstead Town Football Club had been withdrawn for further clarification. She confirmed that this application would be considered at the next meeting of the Panel.

Lin Parkinson, Community Development Officer, introduced the Small Revenue Project Grants. Members then considered the applications, as set out below:-

Facility Grants

Organisation	Purpose for which grant is sought	Grant Suggested
Ansty Village Centre Trust	New community centre and sports facilities	£127,000
East Grinstead Cricket Club	Outdoor cricket nets	£16,918
Crawley Down Community Centre	Re-fit kitchen and toilets, fence play area and replace chairs	£20,000
Crawley Down Tennis Club	Extension and compost toilet	£5,218
Total		£209,136

Small Revenue Project Grants

Organisation	Purpose for which grant is sought	Grant Suggested
Burgess Hill Runners (Sports Grant Application)	Set Up Costs of Park Run	£500
Disability Access – East Grinstead Area	Contribution towards running costs	£800
Handcross Rosemary Club	Contribution towards insurance, transport costs and hall hire	£400
Haywards Heath Operatic Society (Arts Grant Application)	Contribution towards 10 personal microphones	£1,500
Mid Sussex Older People's Council	Publicity materials in connection with rural "MSOPC Roadshow"	£800
Neighbourly Care	Publicity materials and distribution costs	£800

Sheddingdean Community Association/Windmills Opportunity Playgroup	Rental Costs of Community Centre	£4,020
Vitalise	Contribution towards respite care breaks for disabled people	£660
Total		£9,480

RESOLVED

That:-

- (1) a grant of £127,000 (13% of the total project cost) be awarded to Ansty Village Centre Trust (AVCT) to build a sports and community centre at Ansty Recreation Ground, which is made up of - £76,716 (P35/723 formal sports), £33,325 (P35/723 community buildings) and £16,959 (P35/723 Local Community Infrastructure – ring fenced for expenditure on the toilets and car park) monies.

This grant be made, subject to the following special conditions:

- that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer;
- the project must be completed within 12 months of project funding being obtained;
- a new CIO (AVCT) must be established and registered with the Charity Commission (draft constitution to be agreed by MSDC Legal);
- a lease agreement to build on the recreation ground must be drawn up between MSDC and the new CIO (AVCT);
- the applicant agrees to demolish the existing village hall and store at Ansty Recreation Ground prior to any building works;
- a signed copy of the Memorandum of Understanding and Project Initiation Document is required, supported by a revised business plan with an updated timetable and budget (including tender details and advice from the HMRC regarding the VAT position); and
- planning permission for the new facility must be obtained.

- (2) a grant of £16,918 (87% of the total project cost) be awarded to East Grinstead Cricket Club to improve the outdoor training facilities which is made up of £9,472 (P35/652B formal sports) and £7,446 (P35/709 formal sports) monies.

This grant offer be made subject to the special condition that the project must be completed within 12 months of project funding being obtained;

- (3) a grant of £20,000 (82% of the total project cost) be awarded to Crawley Down Community Centre to refit the kitchen and toilets, fence an outdoor space and buy new chairs which is made up of £19,180 (P35/728 community buildings) and £820 (P35/717 community building) monies.

This grant offer be made subject to the following special conditions:

- that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
- the project must be completed within 12 months of project funding being obtained;

- (4) a grant of £5,218 (75% of the total project cost) be awarded to the Crawley Down Lawn Tennis Club, to build an extension and install a compost toilet which is made up of - £5,218 (P35/728) formal sports monies.

This grant offer is made subject to the following special conditions:

- that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer;
 - the project must be completed within 12 months of project funding being obtained; and
 - Environmental Health to approve the specification for the proposed toilet and hand washing facilities;
- (5) a grant of £500 be awarded to Burgess Hill Runners as a contribution towards Set Up Costs for Park Run;
- (6) a grant of £800 (£650 as a contribution towards running costs and £150 towards transport costs relating to the visually impaired readers group) be awarded to Disability Access – East Grinstead area;
- (7) a grant of £400 be awarded to Handcross Rosemary Club as a contribution towards insurance, transport costs and hall hire;
- (8) a grant of £1,500 be awarded to Haywards Heath Operatic Society for the purchase of 10 personal microphones;
- (9) a grant of £800 be awarded to the Mid Sussex Older People’s Council for publicity materials in connection with the rural “MSOP Roadshow”;
- (10) a grant of £800 be awarded to Neighbourly Care for publicity materials and distribution costs;
- (11) a grant of £4,020 be awarded to Sheddingdean Community Association/Windmills Opportunity Playgroup for rental costs of the Community Centre; and
- (12) a grant of £660 be awarded as a contribution towards 33 respite care break weeks for Vitalise.

Chairman.